

# Virginia Elks Association Youth Camp Millboro, Virginia

## BOARD OF DIRECTORS BUSINESS SESSION MINUTES October 14, 2011

**CALL TO ORDER:** The regularly scheduled October 14, 2011 meeting of the Virginia Elks Youth Camp Board of Directors meeting was opened at 4:08 p.m. President Michael Haynes, Chair, at the Wyndham Hotel, Virginia Beach, Virginia.

**INVOCATION:** Given by Secretary Ward

**PLEDGE OF ALLEGIANCE:** Led by Secretary Robert Ward

**ROLL CALL:**

VEYC EXECUTIVE COMMITTEE

President	Michael Haynes	P
1st Vice President	James Bonnell	P
2nd Vice President	Yvonne Hall	A
3rd Vice President	Georgianna Knotts	P
4th Vice President	Staci Leake	P
Secretary	Robert Ward	P
Treasurer	John Cannon	P

OTHER VEYC OFFICERS

Maintenance Director	Raymond Shaner	P
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VEYC EMPLOYEES

Camp Director	Lorraine Keller	P
Camp Ranger	Michael Journell	E

## SUBORDINATE LODGE DIRECTORS

### Southeast District

Hampton 366:	Kenneth Goulett	A
Newport News 315:	Bonnie Stepp	P
Norfolk 38:	Jason Trent	P
Onancock 1766:	Richard Turner Sr.	P
Petersburg 237:	Craig Marsh Jr.	A
Portsmouth/Cheapeake:		
Suffolk 685:	Mitchell Wilcox	
Virginia Beach 2268;	Karyn Swenor	P

### Southwest District

Bedford 2844:	Marie Haynes	P
Clifton Forge 1065:	George Dobbs	A
Danville 227:	Roy Lee Craft Jr.	P
Galax 2212:		
Lynchburg 321:	Richard Eubank	P
Martinsville 1752:	No Director	
Pulaski 1067:	No Director	
Roanoke 197:	Kelley Matthew	A
Elks Home 8081:	W. McLaughlin	A

### Central District

Charlottesville 389:	Wm. Hussey	P
Fredericksburg 875:	Cindy Hughes	P
Harrisonburg 450:	Don Kidd Jr.	P
Northern Neck 2666:	Raymond Davis	A
Richmond 45:	Pam Tolagian	A
Staunton 351:	Danny LaClair	P
Waynesboro 2270:		

### North District

Alexandria 758:	John Cannon	P
Arlington/Fairfax 2188:	Barbara Marshall	P
Front Royal 2382:	Jane Wine	P
Loudoun 2406:	Sandy Hanlon	P
Manassas 2512:	Ralph Smith	A
Warrenton/Culpeper 2737:		
Winchester 867:	Wayne Graham	P
Woodbridge 2355:	Robert Nelson	P

## PAST YOUTH CAMP PRESIDENTS

Michael Haynes	2011	
Michael Haynes	2010	
Margaret Sandy	2009	P
David Benoit	2008	P
Paul Dacyezyn	2007	P
Robert Higham	2006	A
Michael Stowe	2005	A
Thomas Underwood	2004	A
Peter Marshall	2003	D
Kenneth Yeagley	2002	A
Ralph Sebrell	2001	A
Timothy Knotts	1993	P

Mister President, a Quorum is present (Article IV, Section 6):  
3 Officers & 6 Directors required. (\_\_\_6\_\_\_) Executive Committee  
Members present and (\_\_\_27\_\_\_) Directors present.

### **RECOGNITION OF GUESTS:**

The President called upon Special Deputy Grand Exalted Ruler Robert Hinkle to introduce our guests

Honorable	Lester C. Hess Jr, PGER, State Sponsor
Honorable	Ronald Hicks, G.L. Judiciary Committee
Honorable	Robert Goolrick, Grand Forum Justice
Brother	Jerry French, President, WV State Association

**MINUTES OF PREVIOUS MEETING:** The Secretary advised the Chair that a motion of Unanimous Consent to accept the minutes as published may be made, in that the minutes have been published in the Virginia Elks official website. A hard copy is available from the secretary should any person wish to review said minutes.

Motion Paul Dacyezyn  
Second Wayne Graham  
Motion approved.

## REPORTS: (Article V, Section 5)

### VEYC OFFICERS

President	Michael Haynes	R
1st Vice President	James Bonnell	R
2nd Vice President	Yvonne Hall	
3rd Vice President	Georgianna Knotts	R
4 <sup>th</sup> Vice President	Staci Leake	Pend
Secretary	Robert Ward	R
Treasurer	John Cannon	R

### MAINTENCE DIRECTOR

Raymond Shaner	R
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### DIRECTOR OF CAMPING

Lorraine Keller	R
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### CAMP RANGER

Michael Journell	E
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### STATE WAYS AND MEANS COMMITTEE

Chairman	Tim Frank	Verbal
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Chairman Frank advised that the Committee has started making payouts on the Calendar Fund raiser. He also advised that Virginia Beach Lodge would be making a fund raising presentation at Saturdays luncheon.

## COMMUNICATIONS

### OUTGOING:

Letter, Hartford re use of LOGO

### INCOMING:

Virginia DOT re: Roadside sign Permit renewal  
RapidRibbons re: overdue payment. Bill had been paid.  
Order of the Ameranth re: Camp use.  
Specialty Company re: overdue payment. Bill had been paid.  
Email, Past Elk Jay Brumback re: removal of sign.  
Letter, reply from Hartford re: use of LOGO  
Letter, Director Shaner re: donations  
Letter, Front Royal, Queen of hearts donation  
Letters, Charlottesville Doe Club donations (\$300.00)

**UNFINISHED BUSINESS:**

Nomination: Secretary Ward advised that nominations were still open and may be made from the floor. Secretary Ward then called for nominations from the floor for the Executive Committee positions. Past Camp President Paul Dacyczyn, nominated Virginia Beach Lodge 2268 member KARYN SWENOR for the position of 3rd Vice President. There were no further nominations for any other office and the nominations were closed.

Dinning Hall roof repair: Secretary Ward made a fund raising presentation for the re-shingling of the Camp Dinning Hall.

**NEW BUSINESS:**

A presentation was made by VEYC 4th Vice President Leake's daughter and friends, on a Junior Councilor Program. Copies of the presentation are pending submission to the Secretary.

Election of Officers: A motion was made by VEA President Timothy Knotts, seconded by Kathy Hampton as follows:  
I make a motion to have the voting for the slate of officers, for the Virginia Elks Youth Camp Executive Committee, with the exception of the office of 3rd Vice President be a UNANIMOUS CONSENT vote in the affirmative. The motion was approved.

The Secretary then presented a paper ballot for the office of 3rd Vice President., the candidates being Karyn Swenor and Jason Trent. Raymond Shaner was appointed to be the election official. He passed out the ballots and on their return totaled the votes. Karyn Swenor was declared the winner.

100% Awards were presented to those Lodges obtaining their Camper goals.

INSTALLATION The newly elected officers with the exception of 1st Vice President Yvonne Hall were installed by PGER, STATE SPONSOR, Lester (Ted) Hess

**RECEIPTS:**

Secretary reported receipts of **\$41,225.00** as of the end of September.

**BILLS:**

Secretary reported bills paid or pending.

6/7/11	Voucher: 0611-03	\$321.40
6/7/11	Voucher 0611-04	\$6.56

6/7/11	Voucher 0611-05	\$131.80
6/16/11	Voucher 0611-06	\$5.10
6/17/11	Voucher 0611-07	\$24.95
6/27/11	Voucher 0611-08	\$59.79
6/29/11	Voucher 0611-09	\$91.95
7/1/11	Voucher 0611-10	\$22.55
7/6/11	Voucher 0611-11	\$131.40
7/16/11	Voucher 0611-12	\$22.55
8/11/11	Voucher 0811-13	\$70.85
8/11/11	Voucher 0811-14	\$425.00
9/6/11	Voucher 0911-15	\$40.00

**GOOD OF THE ORDER:**

A Certificate of Appreciation was presented to Raymond (Buster) Shaner for obtaining \$2,000.00 in sponsorship for the Dining Hall re-shingling.

PDDGER Roger Highfield questioned why there was no reported follow-up on the Labor Day incident at the Camp. President Haynes explained that statements were taken and the individual was banned from the Camp. Brothers Highfield and Nelson disagreed with President Haynes' explanation, also indicating that Vice President Bonnell was the father-in-law of the accused. Brother Bonnell stated they were misinformed, the accused was not his son-in-law.

Secretary Ward stated that an investigation was conducted, and the individual has been banned from the Camp.

PSP William Tennis then recommended that the Executive Committee further investigate and report by December 31,2011 making recommendation to prevent future events.

**BENEDICTION:** Not Given

**CLOSE:**

There being no further business before the Executive Committee, the President proceeded to close the meeting at 6:22 p.m.


Respectfully submitted

Robert E. Ward  
Secretary

To Youth Camp Secretary

Esteemed Leading Knight William Hassey will  
be representing Charlottesville lodge 389 at  
your meeting

ER. Caleb Hall 389



**MOTION TO VOTE BY  
UNANIMOUS CONSENT!**

**I MAKE A MOTION TO HAVE THE VOTING FOR  
THE SLATE OF OFFICER KNOWN AS THE "VIRGINIA  
ELKS YOUTH CAMP INC. EXECUTIVE COMMITTEE",  
WITH THE EXCEPTION OF THE OFFICE OF 3RD VICE  
PRESIDENT, BE A *UNANIMOUS CONSENT* VOTE IN THE  
AFFIRMATIVE.**

**Motion by: TIMOTHY KNOTTS**

**Seconded by: KATHY HAMPT**

**Question on the motion: \_\_\_\_ Yes XXX No**

**Those in favor of the motion signify by the voting sign of an Elk.**

**Those opposed.**

**The Ayes have it. The motion is approved. The Executive  
Committee excepting 3rd Vice President for the 2011 - 2012 year  
stand elected.**

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**Robert E. Ward  
Secretary**

VIRGINIA ELKS YOUTH CAMP  
EXECUTIVE COMMITTEE ELECTIONS  
VIRGINIA BEACH

October 14, 2011  
BALLOT

<b><u>PRESIDENT</u></b>	James P. Bonnell	[ ]
	_____	[ ]
<b><u>1ST VICE PRESIDENT</u></b>	Yvonne Hall	[ ]
	_____	[ ]
<b><u>2<sup>ND</sup> VICE PRESIDENT</u></b>	Georgianna Knotts	[ ]
	_____	[ ]
<b><u>3<sup>RD</sup> VICE PRESIDENT</u></b>	Jason Trent	[ ]
	Karyn Swenor	[ ]
<b><u>4<sup>TH</sup> VICE PRESIDENT</u></b>	Staci Leake	[ ]
	_____	[ ]
<b><u>SECRETARY</u></b>	ROBERT WARD	[ ]
	_____	[ ]
<b><u>TREASURER</u></b>	John Cannon	[ ]
	_____	[ ]

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# VIRGINIA ELKS YOUTH CAMP

*137 Acres on Cowpasture River in the Heart of the Alleghany Mountains*

“THE YOUTH OF TODAY ARE VIRGINIA’S LEADERS OF TOMORROW”



Michael Haynes,  
1<sup>st</sup> Vice President  
Post Office Box 112  
Bedford, Virginia 24523  
Email – [elks2844@yahoo.com](mailto:elks2844@yahoo.com)  
Cell Phone – 540-537-4255

**Convention in Virginia Beach – October 14, 2011**

**Guests!!! – It gives me great pleasure to introduce to you our new Special Deputy Grand Exalted Ruler Dr. Robert “Bob” Hinkle who will introduce our Special Guests.**

**Good afternoon, I am Michael Haynes your Camp President from the Southwest District and the Bedford Elks Lodge. Welcome to this Virginia Elks Youth Camp Meeting here at the Virginia Elks Fall Convention.**

**This is my last meeting as your President and I am happy and let down a little too. I am proud that we have the Virginia Elks Youth Camp in the best physical shape in years. Our Camp Ranger, Mike Journell, our Director of Maintenance, Buster Shaner and you and your Lodges have done a great job. Buster will tell you all that we have accomplished this year in remodeling and construction. A little let down that more was not accomplished.**

**But we are not finished as yet. In talking with our new President, Jay Bonnell, I can tell you that more exciting remodeling and maintenance is in the planning stages.**

**This past year and a half has been a trying experience for the Camp Officers and Staff. Several incidents have occurred during the camp weeks and even after camp season was over. These incidents were handled incident by incident. In the most part they were handled efficiently.**

**I know, because you are here at this meeting, the young people around the state that we have contact with are upper most in your minds and hearts - as in mine. We will always have incidents with the kids and the young camp staff members we deal with each summer. What we must continue to do is be prepared when we do need to be at our best. Some of these incidents are hard to handle, you never know if you are doing the right thing by the kids but we must endeavor to handle our kids the best we can.**

**I am not proud of the job I did as your President in the number of Campers we were able to send to the Camp this past summer. Again we were down in Campers and now we need to shorten the weeks we have the camp open next year. We will need to do this to control operating expenses. The Executive Committee is considering shortening the summer camp season from 6 to 4 weeks. Two weeks for the girls and two weeks for the boys. This will increase the number of campers per week and this will also increase the number of Staff we**

will need to supervise the campers. This could be a problem in hiring councilors and staff and our new President has a plan to make the staff hiring successful.

I would like to take this opportunity to thank those of you that helped me. Special thanks to Dr. Hinkle Past President of the State Association Trustees who was my ear to talk to. His job huh – ears. Also to the senior staff at the camp, Mike Journell and Susie Keller, and Buster, what can I say (you are always for the camp and for the kids). I cannot say enough about Dave Benoit, all the time, planning and work he does for the camp and for the kids. I and all of Virginia Elks owe all of you a pat of the back. The Camp Past Presidents that attend the Executive Committee and Board of Directors meetings, you are to be commended. Our Treasurer, John Cannon, thanks for coming on board when you were desperately needed and thank you for putting up with all my telephone calls and emails. Last but not least, thank you to the entire Executive Committee for your assistance and dedicated work you do and I wish you the very best next year and years to come.

I will be at the meetings as a Past President and along with Tom Underwood, Dave Benoit Kitty Sandy, and others and we will be keeping an eye on you.

Respectively submitted

Michael Haynes  
President, Virginia Elks Youth Camp

VEA FALL MEETING  
VA BEACH, VA

James Bonnell  
1<sup>st</sup> VP VEYC

14 October 2011

My name is Jay Bonnell, and I am the 1<sup>st</sup> VP of the VEYC. Over the past year, I've attended all of the required meetings. I've also attended all of the Southeast DD Clinics, and spoke on the camps behalf pushing for support and better attendance. I was also instrumental in the purchase of the new kitchen equipment. I also solicited and received toilets and a urinal to be used where needed.

Respectfully Submitted,



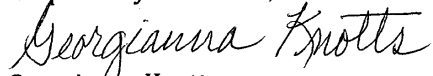
James Bonnell  
1<sup>st</sup> VP VEYC

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**Youth Camp Report North District  
Fall Meeting October 14, 2011**

This season at the camp was a good one as far as the North District is concerned. All the lodges but one sent youth to camp. Several met their quota while 2, Arlington-Fairfax and Alexandria, went over. From all reports I have received the youth had a grand time and most would like to return next year. Tim and I rode the bus taking the campers from Arlington-Fairfax, Alexandria, Winchester, and Front Royal. If you have not had this experience it is worth doing. At the camp we made a quick tour, talked to various employees, and viewed pictures from years gone by that one of the workers is putting together after discovering the old photos.

Respectfully submitted,



Georgianna Knotts

Third Vice President of the Youth Camp

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**VIRGINIA ELKS YOUTH CAMP  
SECRETARY'S REPORT  
OCTOBER 2010 – 2011**

October 2010 re-elected to the office of Secretary.

In addition to performing the day to day duties of Camp Secretary, I performed the following tasks.

Prepared a listing of Past Camp Executive Committee members, starting with the year 2001. This is an ongoing project and is requiring a lot of research.

Prepared an Organizational Chart showing Executive Committee Officers their areas of responsibilities.

Prepared an Organizational Chart showing the State Districts and Lodge Directors.

Prepared Camp rental contracts for Camp use by:

Clifton Forge Alum  
Order of the Ameranth

Negotiating Rental Contracts for the year 2012 with

Order of the Ameranth  
Zen Yoga  
Future Farmers of America

Filed Annual Report With the Commonwealth.

Prepared a Fund Raising Program for the re-shingling of the Dinning Hall.

Respectfully Submitted

Robert E. Ward  
Executive Committee Secretary

**Treasurer's Report**  
**October 14, 2011**  
**Virginia Beach VA Fall Meeting**

For the 2011 Camping Season the quota for all Lodges was 415 but only 305 kids were actually sent to camp. So far this season we have received \$49,850.00 in Camper Fees and still have an outstanding amount of \$2,100.00 due. There were 8 Lodges this year that did not send any campers and did not send us any support. Had all Lodges participated and sent the full quota payment we would have received \$62,250.00.

As of today all of our bills are current and we have 3 tax payments that will be due by the end of this month.

As of today we have \$84,306.62 in 2 Checking Accounts, 1 Money Market account, and 1 Savings Account.

In the coming months we will have to cover payroll, payroll taxes, and utility bills for the camp as well as any maintenance or other expenditures that we may incur between now and March 31, 2012. Our normal insurance bills will be due in April of 2012.

In the past month the camp has received donations in the amount of \$2,000.00 for the Dining Hall Roof Project and \$1,256.00 for the Dining Hall Renovation project as well as several smaller general donations.

For the future we need to find ways to increase attendance at camp since we were at less than 50% of our capacity for this past season.

As always we offer our thanks to the many people who have contributed cash as well as their time and labor to keep the camp in good condition and operating smoothly.

Respectfully submitted,

John D. Cannon, Treasurer

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October 14, 2011

#### Report of Virginia Elks Youth Camp Maintenance

This year as in recent years the many sponsors of the cabins at the camp turned out or contracted with someone and performed their annual maintenance. All the cabins at the start of camp were in good repair.

Over the past winter a new waterfront storage building was built on an existing slab. This will help keep the rodents from eating our lifejackets and other tasty water front equipment. A Special Thank You to Mr. David Benoit and the hard working men of Charlottesville Lodge for a job well done.

The many floods of the spring saw trees wash up on the beach which were cut up and removed prior to camp. But no ill wind blows with out some benefit. The spring floods did open a waterway to keep the swimming area clear.

The new ceramic floor was installed in the kitchen along with several new pieces of equipment. Stainless steel was installed behind the kitchen equipment aiding in keeping the kitchen clean and sanitary.

The new vanity tops and sinks have been installed in both bath houses due to the generous contributions from individual members and lodges. This was a major undertaking and long past due. Thank you to all who gave and worked to see this completed for the opening of this camp season. Not only has it made the bath houses better but it has helped in reducing the cost of our water usage.

Testing has been completed on the proposed site for a drain field for the proposed up fit of the dinning hall to provide handicapped and toilet facilities in one end. With this approval we can now proceed to put the hard figures to paper and come up with a cost to complete the toilets and a small conference /training room, the toilets are to be used by the kitchen staff, handicapped visitors and guests. The two major costs for this work will be the electrical and heating equipment needed. I hope to have all the costs by the first of the year and if approved by the State Trustees ready by the opening of camp 2012. Look to the elks web site for requests in the near future.

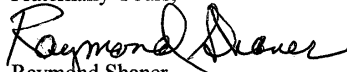
As reported in the spring we have several leaks to the dinning hall roof. I am not sure when the last roof was put on the dinning hall, but now is the time to be planning for the MAJOR expense of replacement. I have received two thousand dollars in gifts that can be applied to this. Mr. Bill Tennis thinks that by issuing a challenge we can get enough donations to put a dent in this project. This is not a project for next year but the future.

The camp has a new leaf and twig vacuum which should assist the camp ranger in cleaning and keeping the camp safe from hidden holes and ankle twisting limbs.

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The camp is in good shape and in good hands. The camp ranger and his wife continue to work diligently for the elk members and the camp.

Fraternally Yours,

A handwritten signature in cursive script that reads "Raymond Shaner". The signature is written in black ink and is positioned above the printed name.

Raymond Shaner  
Director of Maintenance  
Virginia Elks Youth Camp

**DIRECTOR'S REPORT**

**OCTOBER 14, 2011**

**VIRGINIA BEACH FALL MEETING**

**GOOD AFTERNOON,**

**OUR CAMPING SEASON WENT PRETTY WELL BUT I MUST SAY WE WERE ALL DISAPPOINTED IN THE LODGES THAT DID NOT SEND CAMPERS. THIS HAS BEEN AN ON-GOING PROBLEM FOR ONE REASON OR ANOTHER. AS DIRECTOR I WOULD LIKE TO GET THIS PROBLEM SOLVED.**

**WE ALL NEED TO WORK TOGETHER TO GET THE LODGES TO PARTICIPATE AND SEND THE KIDS TO CAMP. THERE WERE ONLY 305 CAMPERS ATTENDING CAMP AND THE ACTUAL QUOTA WAS SUPPOSE TO BE 415.**

**ON A HAPPIER NOTE, I AM PLEASE TO PRESENT TO YOU OUR OUTSTANDING CAMPERS OF THE YEAR. THIS AWARD IS VOTED ON BY THE COUNSELORS AND TO BE ELIGIBLE A CAMPER MUST RECEIVE AN OUTSTANDING CAMPER CERTIFICATE AND TROPHY DURING THEIR WEEK AT CAMP.**

**OUR OUTSTANDING CAMPER OF THE YEAR FOR THE GIRLS IS:  
COURTNEY SIROVY AND SHE IS FROM THE WINCHESTER LODGE #867**

**OUR OUTSTANDING CAMPER OF THE YEAR FOR THE BOYS IS:  
JAMES COLEMAN AND HE IS FROM THE ALEXANDRIA LODGE #758**

**THESE TWO YOUNG PEOPLE WERE EXCELLENT CAMPERS AND I WOULD ALSO LIKE TO PRESENT PLAQUES TO EACH OF THEIR LODGES IN APPRECIATION FOR SENDING SUCH DESERVING INDIVIDUALS.**

**THANK YOU**

**RESPECTFULLY SUBMITTED**

**SUSIE KELLER, DIRECTOR OF CAMPING**

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