CALL TO ORDER: The regularly scheduled October 12, 2012 meeting of the Virginia Elks Youth Camp Board of Directors meeting was called to order at 4:05 P.M., President James Bonnell in the Chair. The meeting was held at the Wyndham Hotel, 57th Street and Atlantic Avenue, Virginia Beach, Virginia 23451

INVOCATION: Given by Secretary Robert Ward

PLEDGE OF ALLEGIANCE: Led by Secretary Robert Ward

ROLL CALL:

VEYC EXECUTIVE COMMITTEE

President  James Bonnell
1st Vice President  Yvonne Hall
2nd Vice President  Georgianna Knotts
3rd Vice President  Karyn Swenor
4th Vice President  Wm Hussey (acting)
Secretary  Robert Ward
Treasurer  John Cannon

All present.

OTHER VEYC OFFICERS

Maintenance Director  Raymond Shaner

All present.
VEYC EMPLOYEES

Camp Director  Lorraine Keller  (Absent)
Camp Ranger  Michael Journell  (Absent)

SUBORDINATE LODGE DIRECTORS

Southeast District
Hampton 366:   Kenneth Goulett  P
Newport News 315:  Bonnie Stepp  A
Norfolk 38:   Jason Trent  P
Onancock 1766:  Richard Turner Sr.  P
Petersburg 237:  Craig Marsh Jr.  A
Portsmouth/Cheaspeake  A
Suffolk 685:   Mitchell Wilcox  A
Virginia Beach 2268;  Beverly Hanby  P

Southwest District
Bedford 2844  Marie Haynes  P
Clifton Forge 1065:  George Dobbs  P
Danville 227:   Roy Lee Craft Jr.  P
Galax 2212  Bobby Fender  P
Lynchburg 321  A
Martinsville 1752:  No Director
Pulaski 1067:  No Director
Roanoke 197:  A
Elks Home 8081  Warren McLaughlin  A

Central District
Charlottesville 389:  Wm Hussey  P
Fredericksburg 875:  Cindy Hughes  P
Harrisonburg 450:  Donald Kidd Jr.  P
Northern Neck 2666:  Raymond Davis  A
Richmond 45  Pam Tolagian  A
Staunton 351  Danny LaClair  P
Waynesboro 2270  A

North District
Alexandria 758.  John Cannon  P
Arlington-Fairfax 2188  Barbara Marshall  P
Front Royal 2382  Jane Wine  P
Loudoun 2406  Sandy Hanlon  P
Manassas 2512  Ralph Smith  P
Warrenton-Culpeper  A
Winchester 867  Wayne Graham  P
Woodbridge 2355  Robert Nelson  P
Mister/Madam President, a quorum of nine (9) is present. Three (3) Executive Officers and six (6) Directors.

PAST YOUTH CAMP PRESIDENTS

Attending
Michael Haynes 2010/2011
Margaret Sandy 2009
Timothy Knotts PDDGER, 1ST VICE PRESIDENT 1993

RECOGNITION OF GUESTS: The President called upon the Special Deputy Grand Exalted Ruler, Robert Hinkle to introduce our special guests.
Virginia State Sponsor, PGER Hon. Lester C. Hess Jr.
PGER Hon. David Carr
Grand Lodge Judiciary, PDDGER PSP Hon Ronald Hicks
Grand Lodge Justice, Hon. Robert Goolrick
West Virginia State President, Carl Mooney

MINUTES OF PREVIOUS MEETING: The Secretary requested a motion to approve the minutes as published as electronic copies have been sent to all Youth Camp Directors and the State web site. A hard copy is available from the Secretary on request should any person wish to review them. The motion was made by Past Camp President Margaret Sandy. The motion was seconded and the question approved.

REPORTS OF OFFICERS:
President
1st Vice President (Attached)
2nd Vice President (Attached)
3rd Vice President (Attached)
4th Vice President (Attached)
Treasurer (Attached)
Secretary (Attached)
Maintenance Director

REPORT OF CAMP DIRECTOR:
Not submitted

COMMUNICATIONS

INCOMING:
Order of the Amaranth. Thanking for use of camp.

OUTGOING:
Ten Thank you for Donation letters sent.
UNFINISHED BUSINESS:

Nominations for 3rd & 4th Vice Presidents

Nominated for 3rd Vice President, William Hussey by Karyn Swenor.

Nominated for 4th Vice President, David White by Michael Haynes

NEW BUSINESS:

Secretary submitted reimbursement request for postage.

Vice President Hall submitted reimbursement request for Camper Awards

ELECTION OF OFFICERS:

In that there was only one candidate for each office, a motion was made by Past Camp President Margaret Sandy that Secretary case a "Unanimous Consent Vote" in the affirmative for all candidates. The motion was seconded by 2nd Vice President Georgianna Knotts. The motion was approved. The Secretary then cast a vote in the affirmative for all candidates.

State Sponsor, Past Grand Exalted Ruler Lester Hess then installed all of the candidates.

BENEDICTION: Given by Secretary

GOOD OF THE CAMP:

Sandy Hanlon of Loudoun Lodge presented the Camp with a donation of $1,000.00.

CLOSE:

There being no further business before the Board of Directors, the President proceeded to close the meeting at 5:10 P.M.

Respectfully submitted

Robert E. Ward
Secretary
Bonnie Shoe maker, camp
director for Virginia Beach #2268
will be absent. In her
place will stand Beverly Hanby
today only.

Fraternally,

Daniel Haney
E R Va Beach #2268
Throughout the past year the VEYC and numerous volunteers have been very busy getting many upgrades and improvements completed at the camp. I would personally like to thank Buster Shaner and David Benoit for their tireless work at the camp and for arranging work weekends and enticing the many volunteers that have helped with camp projects.

This past camping season was quite a challenge, especially after the derecho. Thank goodness for the camp director, Susie Keller and her staff for making a bad situation a tolerable one and for getting the camp back into running order after the electricity was finally restored several days later. Weeks two and three of the camping season had to be combined during week three and the camp entertained 101 girls.

The Southwest District consisting of Bedford, Clifton Forge, Danville, Galax, Lynchburg, Martinsville, Pulaski and Roanoke sent a total of 38 children to camp this year, 16 girls and 22 boys. Five lodges out of the SW District did not send any children. This is an area that we need to work on for the next camping season.

During camp this year I served as the camp nurse. I went out every Sunday and arranged all the scheduled medications for the week so the camp EMT would be able to easily administer each child their daily medications. A list of all camper food allergies was given to the kitchen staff, as well as the counselors in each cabin. I was also on-call for the camp 24-hours per day if questions needed answered or if emergencies arose. I generally visited the camp at least one or two other nights during the week just to check in, not only as the camp nurse, but as a member of the executive board. I was in frequent contact with the camp director either via phone or face to face.

Since the end of the camping season, I attended the DD Clinic held at my home lodge, Clifton Forge No. 1065. I found this meeting to be very informative and worthwhile.

I look forward to the next year and the challenges it is sure to bring. I feel the VEYC is a very worthwhile project and affords some children opportunities they may never encounter otherwise. I appreciate everyone’s past support of the VEYC and pray for your continued support in the months and years to come.

Respectfully submitted,

Yvonne D. Hall
1st Vice President, VEYC
North District Camping Report

North District cabins were repaired per Buster's report of needed work.

The quota for the North District for sending boys and girls to the Youth Camp was 123 and a total of 113 were sent. I believe we would have met our goal except that one of our weeks was the one where the storm hit and our campers attended the following week. Several girls were lost due to scheduling conflicts.

In talking to several Lodge Directors some ways to secure camper became obvious: fine a counselor in your local school district who is willing to help, work with organizations that help homeless families or abused women with families, put information about the camp in new member packets and ask for help, recruit from passed campers, and inform members often that their children and/or grandchildren are eligible.

I feel confident that the North District, barring any unforeseen circumstances, will meet their quota and maintain their assigned cabins next camping season.

Georgianna Knotts
Second-Vice President from the North District
Attended Executive Board meeting at the Youth Camp in September.
Stayed overnight at the Youth Camp after meeting to assist Virginia Beach #2268 with starting the demolition on the dining hall renovation.
Assisted Camp Directors and lodges in Southeast district with providing additional copies of camper applications and brochures, questions about camper quotas, and answering any questions that may have arose since our last opportunity to speak.
Arranged for two lodges in SE district to work with Charlottesville 389 to assist in transport of children to camp, easing the stress of travel from the SE district.
Worked closely and maintained contact with executive board and the VEA while the camp was in session and during our closure due to storm damage. During closure from storm damage, I contacted all lodges that were scheduled to arrive the following day and the following week and continued to keep them updated during closure of camp’s status.
Attended a Poker Run for the VEYC that started in Charlottesville, visiting 3 lodges and ending the Youth Camp.
Assisted with and attended a Fun Run in Virginia Beach where all proceeds went to the Youth Camp.
Administered a Facebook page for the VEYC.
Encouraged and in the process of arranging for more SE district lodges, without cabins to maintain, to visit the Youth camp for a work weekend of maintenance. Virginia Beach lodge worked at the camp in September for the first time in several years.
Prepared a description and job posting for the open camp director position.
Updated the Director’s contract to align with new vision for the camp.

Thank you,
Karyn Swenor
3rd VP VEYC
October 12, 2012
Virginia Beach Convention Meeting

As of today all of our bills are current.

As of September 30, 2012, we have $101,090.09 in 2 Checking Accounts, 1 Money Market account, and 1 Savings Account.

All participating Lodges have made their final payments for the 2012 Camping Season and we have received $47,100.00 for the year. There were 8 Lodges that did not pay their quota or send any kids to the camp this year.

IRS Forms 990 have been filed for the 2010 & 2011 FY. It was complicated this year due to no 990 Form being filed previously for 2010. Next year should be much less complicated since we are now caught up and have a reliable Accounting Firm, Robinson, Farmer, Cox Associates, to work with in the coming year. The cost for the past 2 years of filing was $1,600.00. On October 2, 2012, I received a penalty notice from the I.R.S. advising that we are being assessed a penalty of $5,699.40 for the late filing of the 2010 FY 990 form. I have written a letter to the I.R.S. explaining the late filing and requesting that the penalty be removed.

Our Federal 941 tax payment for the 3rd Quarter of 2012 is $8,428.03 and our Virginia Withholding Tax payment for the 3rd Quarter of 2012 is $366.00. Both will be paid prior to the 10-31-2012 deadline.

The VEA is now managing $372,483.09 of the VEYC Funds. The VEA has set up an Investment Committee that will be managing these funds for the Camp in the future.

Markel Insurance has paid the Camp $17,858.59 as payment in full for damages suffered by the Camp during the July 4, 2012, storm. The majority of this money will be spent on repairs caused by the storm.

As most everyone already knows, our camp attendance dropped to 285 kids this year as compared to 315 in 2010 and 305 in 2011. We need to find a way to improve our attendance as soon as possible. A part of the loss this year was due to the storm in July but it appears to me that our numbers would have decreased even without the storm.

Respectfully submitted,

John D. Cannon
We have received several considerable donations this year for the Youth Camp.

$200 from Dicks Sporting Goods for the purchasing of any needs for the camp.

Padding for the Goal Post’s (Old Dominion Insulation) – This was needed for insurance purposes.

1 – 42” Flat screen Television (Crutchfield);

Tickets are 1 for $5 or 5 for $20 – Tickets available now, drawing December 16th 2012.

12” Wool and Glue – forklift, if needed (Identifies linework).

Youth Camp Work Weekend – September 8th, 2012

As of September 8th 2012, the Youth camp dining hall has received a service upgrade from 30 ampere to 400 ampere along with the installation of a new 200 amp panel to nodate additional electrical loads due to the upcoming bathroom renovation. This was possible by volunteers who attended the work session that weekend. A new 125 ampere as installed across the dining hall for the new panel to serve this area as well. We have d several donations regarding this renovation, and are expecting several more.

Requests for donations are for building and other materials from the following:

Charlottesville Glass and Mirror – (Windows for Bathroom Renovation)

84 Lumber – Misc. building materials (Nails/ lumber possibly)

Best Buy
VIRGINIA ELKS YOUTH CAMP
SECRETARY’S REPORT
OCTOBER 2011 – 2012

October 14, 2012 re-elected to the office of Secretary.

In addition to performing the day to day duties of Camp Secretary, I performed the following tasks.

Began preparation of a listing of Past Camp Executive Committee members, starting with the year 2001. This is an ongoing project and requires a lot of research.

Prepared an Organizational Chart showing Executive Committee Officers their areas of responsibilities.

Prepared an Organizational Chart showing the State Districts and Lodge Directors.


Negotiating Rental Contract for the year 2012 with

Future Farmers of America

Filed Annual Report With the Commonwealth.

Prepared a Fund Raising Program for the re-shingling of the Dinning Hall. The program was not adopted. However, donations have been sent for the purpose of re-shingling the Dinning Hall.

On April 21, at the District Deputy meeting, I challenged the members present to raise $250.00 for the VEYC Trust Fund and I would match their donations with my check for $250. A total of $545.00 was raised for the Trust Fund.

In June I made known to the Officers of the Executive Committee that would not seek reelection to the Office of Secretary.

Respectfully Submitted

Robert E. Ward
Executive Committee Secretary
Camp Ranger Mike Journell has the camp in excellent condition. After the wind storm at the start of camping season, Mike worked hard to remove downed trees and cleaning up to receive campers when the power was restored. The wind storm damaged several roofs by removing shingles on cabins #1 and #8 and the Cecil May building. Downed trees damaged several rows of shingles on the office building which will need to be replaced. Mike has replaced the shingles on Woodbridge cabin #1 and the Cecil May building. Cabin #8 which is sponsored by Clifton Forge needs to replace the shingles on their cabin. Recent rains have washed a large tree into the swimming area of the river and they will need to be removed before next camping season.

The renovation of the dinning hall to add two handicapped toilets has begun. The old ceiling and siding that was the walls of the old counselors lounge have been removed. A window has been filled in and power supply has been pulled to the area. Work on the inside can continue when insulation of the wall and floors has been completed along with new windows and an exterior door. The scheduled completion of this project is May 2013 before the new camping season.

A major fund raising campaign is needed to raise funding for a new roof on the dinning hall. There are three leaks that we know of. The source of the leaks is still unknown. It is unknown when the existing roof was put on, but most believe it was 25 to 27 years ago. Let me give a most deserving THANK YOU to the Virginia Beach Lodge for their donation of $2,500.00 toward a new roof. A conservative estimate to replace the roof is $35,000.00 for a new shingled roof and $45,000.00 to $50,000.00 for a metal roof. In my opinion that either one would need to be done professionally not by volunteers.

On a last note let me mention that several lodges did not come to camp and take care of their cabins this past spring. They know who they are and hopefully they will be at the camp this spring when they receive their new report of repairs needed. All lodges are encouraged to visit their camp and enjoy beauty and peaceful surroundings.

Respectfully,

[Signature]

Raymond Shaner
Director of Maintenance
Virginia Elks Youth Camp
From: Mr. David L. Ekren  
Chmn, Virginia Amaranth Retreat  
6919 Vernon Hall  
Williamsburg, VA 23188-7298

To: Mr. Robert E. Ward  
Secretary Virginia Elks Youth Camp, Inc.  
2590 Wildwood Circle  
Amisville, VA 20106

Dear Mr. Ward,

I would request this letter be read at your next Virginia Elks Association and Youth Camp Directors meetings.

On behalf of the members of the Order of the Amaranth who attended the retreat this past weekend, I would like to thank the Virginia Elks Youth Camp, Inc. Board of Directors for their allowing us to utilize the camp for our activities. This was our fourth time at the camp and the members were once again overwhelmed with the time they shared and the opportunity provided by your organization to use the camp. We are only disappointed that this may have been the last time we will be able to do this because of other organizational events and requirements that will preclude our time to have our retreat.

The Camp Ranger, Mr. Michael Journell, was always very helpful and when we arrived everything was in readiness for us to use. Michael has always made us feel welcome and volunteered his service if it was ever needed. He is truly an asset to the Elks and I highly recommend he be recognized for his efforts.

Because of my ties to the Elks, I know that participation is down at the camp and efforts are being taken to improve the facilities that would help future use by other organizations. I would be happy to publicize the camp in some of the other organizations I belong to if you feel it would be of a benefit to you and if you are considering usage by other than Elks sponsored activities.

Lastly, please find enclosed a small donation to your maintenance fund. I am sorry it could not be more; however, rest assured that the members offered themselves to ensuring the areas they used were as clean as or cleaner than when they arrived.

Again, thank you for your generosity in allowing us to use the camp. We look forward to using it again should the opportunity arise and your organization allows us to do so. We wish you good fortune in the future and hope that all goes well in your endeavors.

Fraternally,

[Signature]

David L. Ekren